

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

Chair Cllr Wyn Williams Vice Chair Cllr Ian Davies
Town Clerk Robert A. Robinson MBE FRICS FSLCC
Crown House High Street Llanfair Caereinion SY21 0QY
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15th October 2021

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 25th October 2021 at 7pm in Llanfair Connections Llanfair Caereinion Station

If there is any change due to restrictions etc I will call you all.

Yours sincerely,

Robert Robinson

Robert A Robinson MBE FRICS FSLCC
Town Clerk & RFO

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

AGENDA

For a meeting of the Full Council to be held on
Monday 25th October 2021 at 7pm
at Llanfair Connections Llanfair Caereinion Station

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last Meeting held on Monday 27th September 2021 – issued separately with Agenda.

6. Actions taken since the last meeting

To note the actions to be taken from the last meeting – see appendix A.

7. Financial

7.1 Financial Report

To receive the summary financial report as set out at appendix B.

To receive a BBC report on the Auditor for Wales about Town and Community Councils. See appendix C.

To consider the budget report as set out at appendix D.

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7.2 Bank balances

To note the bank balances & funds available as at 30th September 2021 as follows:

Current Account	£50,201.40
Deposit Account	£60,153.99
Grant Aid for Play	£10,000.00
VAT refunds	£2000.00
Total funds	£122,355.39

7.3 Project spending

To note the spending schedule for the period to March 2022 showing committee sums against allocation.

No	Subject	Allocated	Overall
	Allocated total money		£25,000
1	Defibrillator at Watergate Street	£2,650	
2	3 new Defibrillators in the Town	£7,500	
3	Lights to St Marys churchyard	£3,000	
	Total allocated		£13,150
	Remaining balance		£11,850

7.4 Orders for payment

To approve payments as set out at appendix E.

7.5 Council Audit

The external auditors have not reported but have made contact to inform us of a delay in dealing with matters. They have issued a notice which has been placed on the Council notice board.

7.6 Deri Woods HLF Grant

To receive an update on the final grant aid figures.
(current repayment sought by funders is £ £4,309.00)

8. Planning and Development

8.1 Planning application

To consider the following planning application:

21/1734/HH Ger Y Nant Dolanog Welshpool SY21 0HU
Erection of a two storey rear extension (see appendix F)

8.2 Planning decisions for July-August 2021

There were no planning decisions from Powys County Council since the last meeting.

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9. Defibrillator Review

To receive a report on progress with the defibrillator plan.

Several Companies have been looked at to provide the units including outright purchase and rental. A full report will be available at the 8th November meeting.

10. County Council Matters

To receive a report from the County Councillor.

11. Town Clerk report

To consider any matters from the Town Clerk.

12. Town Clean-up day – Saturday 13th November 2021

To receive a short report on this event – see appendix G.

13. Updates on activity

To receive the updates on Council activities since the last meeting – see appendix H.

14. Dates for meetings in November 2021:

To note the dates for Full Council meetings to be held in November 2021 as follows:

Monday 8th November 2021 at 7pm

Monday 22nd November 2021 at 7pm

Both meetings held at Llanfair Connections Llanfair Caereinion Station.

15. Private session

To consider the Community Award Nominations – see separate pack.

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APPENDIX A

The actions list from the last meeting with the status of each is set out below:

No	Heading	Item	Status
1	Minutes	Complete minutes and circulate with agenda for next meeting.	Completed
2	Town Trail	Progress to completion in line with project form approved	Almost completed
3	Deri Woods	Complete MWT agreement and arrange meeting with CEO if required.	Working on agreement with MWT.
4	Newsletter	Progress with first newsletter for issue in October to aid community engagement and passing out news to residents.	Completed
5	Morgan's Yard	Arrange meeting with Mr Broxton on Morgan's Yard with Cllr G Jones in attendance	Still pursuing.
6	Yellow Lines review	To be added to a future Council Meeting before the new year.	Still pursuing.
7	Goat Field – Advice on tree removal	Gain advice and progress the removal as necessary of the tree in the river.	Completed
8	St Marys lighting	Proceed to install new LED 32 colour lighting.	Order placed.
9	Deri Woods HLF grant	Town Clerk to work with MWT regarding final accounts for the grant.	Awaiting MWT final report.
10	Existing play area	To prepare a scheme for refurbishment of the existing play area.	Progressing.
11	Trem Banwy play area	To work with PCC to improve the play area.	Once consultation completed then a plan will evolve.
12	Parc Y Onnen play area	To arrange for a one off grass cut at the designated play area.	Completed.
13	Play consultation	To arrange for a consultation regarding play and play area locations in the Town.	Being arranged.
14	Watergate Street telephone box	To seek a way forward for the refurbishment of the telephone box.	Investigations continuing.
15	Watergate Street telephone box	To investigate some designs for the external appearance form Mid Wales Printing.	Investigations continuing.
16	IRPW allocation funds	To allocate £5,000 in reserves for the IRPW.	Completed
17	Budget Consultation	To prepare a full budget report for the October Full Council meeting.	Completed
18	Budget Consultation	To arrange for a public meeting on finances for early November.	Arranged.
19	School consultation.	Town Clerk to let Cllr G Jones have some details about the crossing point for discussion.	Completed
20	Defibrillator plan	To take forward investigation of any funding.	Progressing for a November decision.
21	Defibrillator plan	To arrange for locations of new defib units.	Progressing for a November decision.
22	Defibrillator plan	To arrange for a quote to install 3 more units.	Progressing for a November decision.

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No	Heading	Item	Status
23	Town WiFi	To accept the offer from SMART TOWNS for a town wide WiFi system. System to record movements, where people come from and other business information (private information not recorded). People are to be invited by one email only asking if they wish to receive information on the Town. If they decline they are not contacted again.	Completed
24	Procurement Policy	To post and record the approved policy.	Completed
25	Christmas Lights	Arrange for cheque for the Committee.	Completed
26	Community Awards	Alter criteria for the awards to allow nominations for those who already have a national award.	Completed
27	Mount Field grass compounds	To arrange for the new compound to be put in place.	Being arranged.
28	Mount Field fence posts	Works to be arranged as soon as possible.	Cllr R Astley has in hand
29	Mount Field meeting	Town Clerk to arrange a meeting between the Football Club, Cllr R Astley and Cllr C Evans to review responsibilities.	Being arranged
30	Mount Field users meeting	To arrange for a meeting of the users of the field early in the new year.	In hand.
31	Meeting format	To change the Council Meeting format to 2 Full Council Meetings per month in place of Committees.	Completed
32	PCSO meeting	To invite new PCSO to next meeting for a short while.	Date agreed for November.
33	Christmas Dinner	To arrange for Councillors dinner with each paying for their own.	Decision on location needs to be agreed.
34	Meeting dates	Town Clerk to publish new Council dates.	Completed
35	Queens Jubilee 2022	Meeting of interested parties to be held.	Being arranged.
36	Queens Jubilee 2022	Quote for Queens Jubilee Beacon	Details with Cllr Rob Astley for a quote

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APPENDIX B

LLANFAIR CAEREINION TOWN COUNCIL									
ANNUAL ACCOUNTS - YEAR TO 31st March 2022									
	BUDGET	BUDGET	ACUTAL						
	ANNUAL	TO DATE	TO DATE	April	May	June	July	August	September
INCOME									
Precept	40000	26667	26667.00	13334.00	0.00	0.00	0.00	13333.00	0.00
Burial Services	1800	900	1107.00	90.00	0.00	340.00	310.00	232.00	135.00
Street Scene	5000	0	142.00	0.00	0.00	0.00	142.00	0.00	0.00
Recreational	10020	10020	10020.00	0.00	0.00	20.00	0.00	10000.00	0.00
Mount Field	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deri Woods	0	0	400.00	0.00	0.00	0.00	0.00	400.00	0.00
Administration	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Publicity/Events	800	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Projects	9800	5350	5350.41	270.00	383.60	3913.81	783.00	0.00	0.00
VAT refunds	7800	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	1220	200	202.43	0.00	200.00	1.00	0.00	0.00	1.43
Total	76440	43137	43888.84	13694.00	583.60	<u>4274.81</u>	<u>1235.00</u>	<u>23965.00</u>	<u>136.43</u>
EXPENDITURE									
Burial Services	6075	900	649.66	215.05	110.26	109.51	65.47	41.43	107.94
Street Scene	9510	2430	2964.67	471.24	1320.07	419.60	343.27	212.95	197.54
Recreational	2700	818	420.82	0.00	85.00	6.99	90.00	67.00	171.83
Mount Field	6900	800	905.60	0.00	0.00	360.00	0.00	225.60	320.00
Deri Woods	6950	6650	5674.57	604.25	4466.60	0.00	0.00	414.43	189.29
Administration	17300	8200	8747.82	648.81	3453.38	802.02	1898.33	1366.15	579.13
Publicity/Events	3250	152	151.80	0.00	0.00	30.00	0.00	121.80	0.00
Projects	9800	6500	6468.41	270.00	383.60	3913.81	783.00	1118.00	0.00
Donations/Grants	3045	1145	1145.00	0.00	0.00	1145.00	0.00	0.00	0.00
Other	0	0	1545.00	0.00	45.00	0.00	0.00	0.00	1500.00
Section 137	50	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	65580	27595	28673.35	2209.35	9863.91	<u>6786.93</u>	<u>3180.07</u>	<u>3567.36</u>	<u>3065.73</u>
Balance	10860	15542	15215.49	11484.65	-9280.31	-2512.12	-1945.07	20397.64	-2929.30

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BANK RECONCILLIATION

LLANFAIR CAEREINION TOWN COUNCIL									
RECONCILLIATION SUMMARY									
				April	May	June	July	August	September
	BANKING	START	CURRENT	65616.12	75693.23	64747.72	38066.65	35198.58	63204.36
			DEPOSIT	40151.56	40151.56	40151.56	60152.56	60152.56	60152.56
			TOTAL	105767.68	115844.79	104899.28	98219.21	95351.14	123356.92
		END	CURRENT	75693.23	64747.72	38066.65	35198.58	63204.36	60201.40
			DEPOSIT	40151.56	40151.56	60152.56	60152.56	60152.56	60153.99
			TOTAL	115844.79	104899.28	98219.21	95351.14	123356.92	120355.39
			DIFFERENCE	-10077.11	10945.51	6680.07	2868.07	-28005.78	3001.53
	SUMMARY	INCOME	GENERAL	13694.00	583.60	4274.81	1235.00	23965.00	136.43
			Debtors	0.00	0.00	0.00	0.00	0.00	0.00
			VAT	0.00	0.00	0.00	0.00	7851.26	0.00
			TOTAL	13694.00	583.60	4274.81	1235.00	31816.26	136.43
		EXPENDITURE	GENERAL	2209.35	9863.91	6786.93	3180.07	3567.36	3065.73
			Town Trail	270.00	383.60	3913.81	783.00	1118.00	0.00
			Last yr chq	883.50	291.00	0.00	0.00	0.00	0.00
			VAT	254.04	990.60	254.14	140.00	243.12	72.23
			TOTAL	3616.89	11529.11	10954.88	4103.07	3810.48	3137.96
			DIFFERENCE	10077.11	-10945.51	-6680.07	-2868.07	28005.78	-3001.53
			BALANCE	0.00	0.00	0.00	0.00	0.00	0.00

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APPENDIX C

Community councils 'dysfunctional and wasteful' - Audit Wales

By Joe Langstaffe BBC Wales News

Infighting, unlawful awarding of contracts and "dysfunctional" behaviour have been criticised at community councils by Audit Wales.

Four were accused of financial mismanagement which led to "a waste of money" and undermined public trust.

"Significant deficiencies" were found at St Harmon, Magor with Undy, Llanpumsaint and Sully and Lavernock.

All four councils have been contacted for comment. But Llanpumsaint's clerk disputed the findings.

Eight months after Jackie Weaver became an overnight internet sensation when a video recording of a of a local parish council meeting went viral, the auditor's findings have shone a light on the inner workings of community councils in Wales.

Media caption, A cut down version of the Handforth parish council planning and environment meeting soon became a must see

Audit Wales found St Harmon community council in Powys had acted unlawfully in its awarding of a number of grants and public contracts.

It also said Magor with Undy community council in Monmouthshire had breached its own rules around procurement, leading to more than £85,000 in unlawful spending.

Llanpumsaint community council in Carmarthenshire was accused of failing to submit its annual accounts, with the council's clerk accused of obstructing the audit process.

Sully and Lavernock community council in the Vale of Glamorgan was described as "dysfunctional", as a result of infighting between its members.

Audit Wales said this had caused "significant deficiencies in the council's financial systems and financial management".

The Auditor General for Wales, Adrian Crompton, said the issues had highlighted "serious weaknesses in the community councils, undermines public trust and has led to a waste of public money".

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He added that all town and community councils in Wales should learn from the problems that had been identified.

What did the audits find?

In its audit of St Harmon community council, Audit Wales concluded that the council's overall governance and financial management standards were "poor".

It said the council had failed to comply with multiple legal requirements and had breached its own rules around procurement and the hiring of the council clerk.

It found the council's allocation of a community grant scheme was "fundamentally flawed and potentially unlawful".

The co-opting of two new members of the council in February 2019 was also described as "fundamentally flawed".

The auditor found Magor with Undy community council had unlawfully spent £62,793 on procurement, and a further £22,337 on staff.

The report said that the council had failed to follow its own internal processes, likely because of a breakdown in relationships between members.

Audit Wales said there was no evidence that the council had "deliberately sought to circumvent proper arrangements".

The council, which has an annual precept of more than £200,000, was also found to have insufficient processes in place to secure value for money.

Magor with Undy community council said its councillors would be meeting to discuss the report's findings.

'Lack of transparency'

In its assessment of Llanpumsaint community council, Audit Wales criticised the actions of the council clerk, who it said had "obstructed the audit by failing to provide necessary documents and explanation".

It added the clerk had failed "to discharge the responsibilities of his role" and had provided "extensive but irrelevant adverse commentary on audit requirements".

It said this had led to the cost of the audit increasing significantly.

Audit Wales accused both the clerk and council of displaying "a lack of transparency and understanding of accountability".

The report concluded that accounting records provided by the council were incomplete and inaccurate.

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The clerk of Llanpumsaint community council said he disputed the report's findings and claimed he was prevented from submitting the accounts because he couldn't use his own accountant.

He added that the council was taking legal action against Audit Wales.

Sully and Lavernock community council was found to have "a long-standing history of in-fighting and conflict between members".

This, the report said, coupled with the suspension and subsequent dismissal of the council's clerk, had led to delays in submitting annual accounts.

Audit Wales said it had also not been provided with a number of important records, adding that the accounts submitted failed to meet the minimum expected standards.

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APPENDIX D

BUDGET REPORT FOR YEAR ENDING 31st March 2023

Introduction

The budget for 2022-2023 is being prepared early to ensure a full consultation with the residents can be held and full consideration given to a five year spending plan. This paper sets out the budget and the rationale behind it.

Budget for 2021-2022

The budget for the current year indicated currently that the existing service delivery will break even or end with a slight surplus. There is a sum of £25,000 allocated from reserves for projects.

The latest assessment on that spending is:

No	Subject	Allocated	Overall
	Allocated total money		£25,000
1	Defibrillator at Watergate Street	£2,650	
2	3 new Defibrillators in the Town	£7,500	
3	Lights to St Marys churchyard	£3,000	
	Total allocated		£13,150
	Remaining balance		£11,850

Budget for 2022-2023

The budget statement at appendix 1 shows the current year's budget against a proposed budget for the ensuring year.

There are also three options to consider for the next few years.

How it is all made up

The budget sets out each area of expenditure and includes a detailed list of expected income and expenditure.

A chart showing the income and expenditure is set out at appendix 2.

Issues

The issues to consider are:

- i) Controlled spending of excess reserves
- ii) The projects that the Council wishes to take forward
- iii) The general running costs
- iv) The larger items of expenditure which are:
 - a) The school crossing
 - b) The toilets provision
 - c) The Mount Field maintenance costs

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Way forward

The suggested way forward is:

- i) To consider this paper at the October Council Meeting
- ii) To discuss with the public the budget in November
- iii) To receive a final report and recommended budget in December

SWOT analysis

Whilst assessing the Budget a SWOT analysis has been considered:

STRENGTHS Good financial base Good governance Good accounting systems A future plan	WEAKNESSES Reliance on single officer Limited band D properties
OPPORTUNITIES Grant Aid for projects Lots of projects which cost very little Developing Youth involvement	THREATS Rising prices in all areas Less grant aid on offer

Options

Three options have been considered with the figures set out at appendix A.

OPTION 1

To allow for the general costs of all services including the school crossing with election costs taken from reserves.

Council Tax increase £5,000 = 12.5%

OPTION 2

To allow for the general costs of all services but excluding the school crossing with election costs taken from reserves. Any project to be taken from reserves. To be re-assessed in 2023-2024.

County Tax increase = Nil

OPTION 3

To allow for the general costs of all services including both the school crossing and street scene person, election costs taken from reserves. Also to allow any projects to be paid for from reserves but a sum of £10,000 pa added to the Council Tax annually from 2023-2024.

Council Tax increase (2022-2023) £8,000 = 20% increase

Council Tax increase (2023-2024) £12,500 = 25% increase

Council Tax increase (2025-2025) £3,000 = 5%

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APPENDIX 1a

LLANFAIR TOWN COUNCIL						
BUDGET FOR YEAR ENDING 31st MARCH 2023						
		2021-2022	2022-2023	OPTION 1	OPTION 2	OPTION 3
RCEIPTS						
ADMINISTRATION	Precept	40000	40000	45000	40000	48000
	Interest	20	20	20	20	20
	VAT refunds	3000	3500	3500	3500	3500
RECREATIONAL	Football Club	60	60	60	60	60
	Bowling Club	10	10	10	10	10
	Wayleaves	129	129	129	129	129
	Rents	100	100	100	100	100
	HLF Deri Woods/Goat Field	0	0	0	0	0
TOILETS	Toilet grant PCC	0	0	0	0	0
BURIALS	Burials and Headstones	1000	1200	1200	1200	1200
	Chapel of Rest	500	750	750	750	750
EVENTS	Events income	0	0	0	0	0
	Grant Aid	9800	0	0	0	0
	HLF grant	10000	0	0	0	0
DONATIONS	Toilet grant PCC	2000	0	0	0	0
PROJECTS	Other	800	0	0	0	0
OTHER	Adverts/publicity	400	500	500	500	500
	TOTAL	67819	46269	51269	46269	54269

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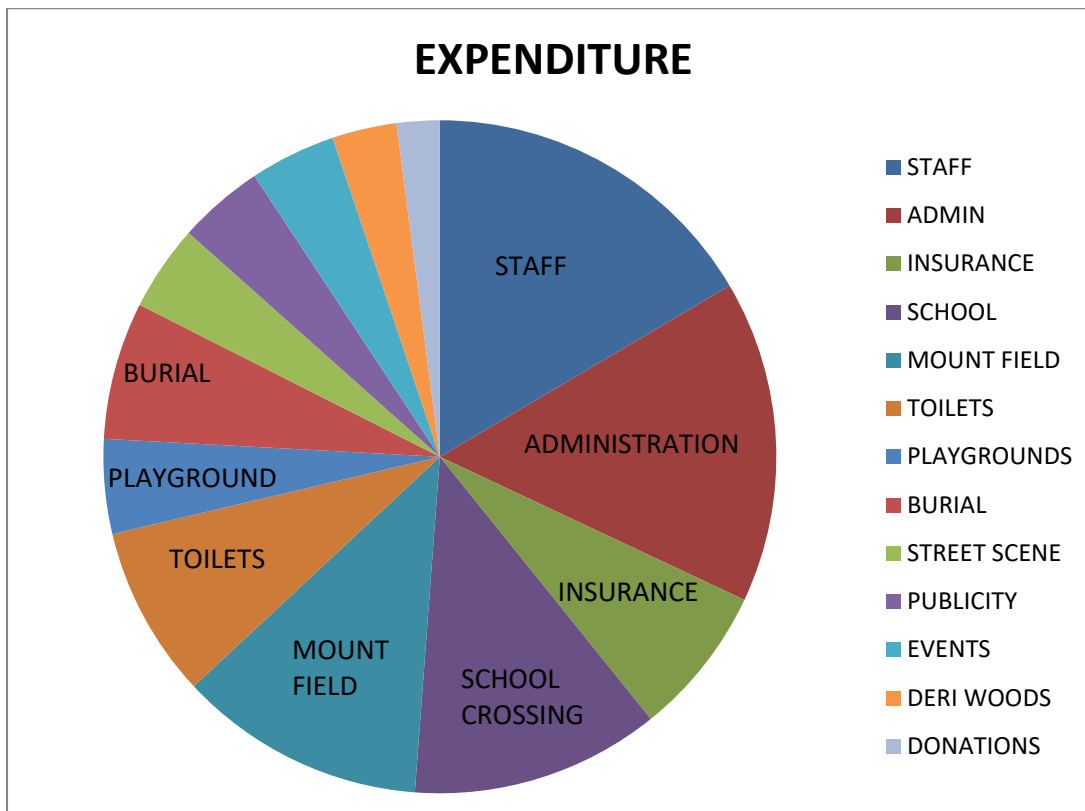
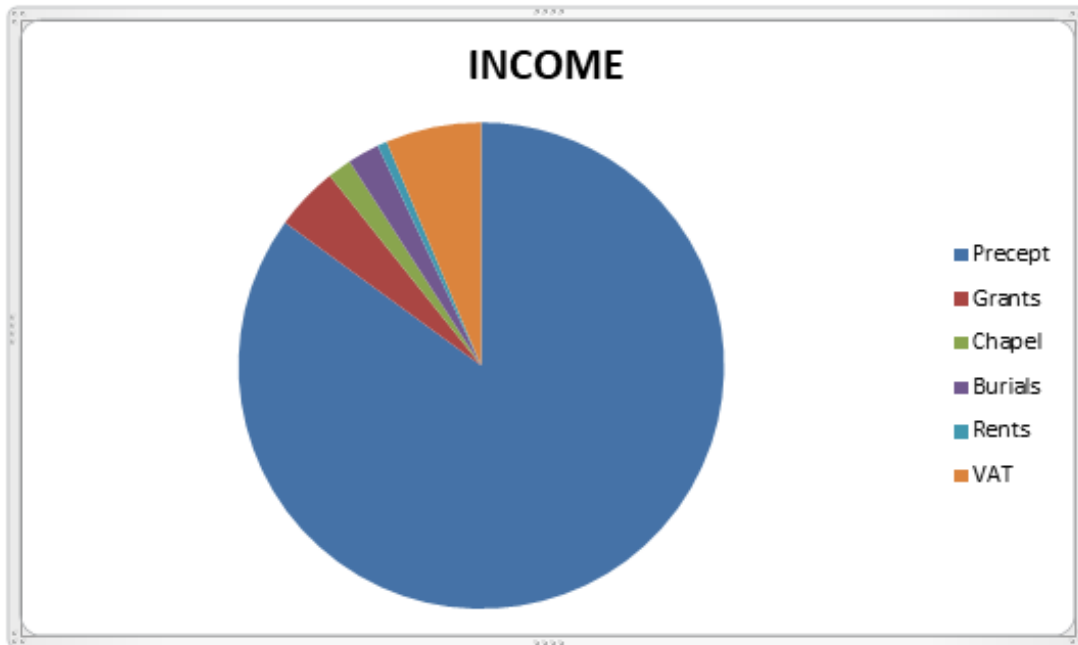
APPENDIX 1b

EXPENDITURE		2021-2022	2022-2023	2022-2023	2022-2023	2022-2023
ADMINISTRATION	Staffing	8500	7350	7350	7350	7350
	PAYE	220	235	235	235	235
	Admin Costs	1000	1000	1000	1000	1000
	Banking	500	500	500	500	500
	Training	500	400	400	400	400
	Audit	1100	750	750	750	750
	Office	1700	1700	1700	1700	1700
	membership & Mtg Exp	350	375	375	375	375
	Insurances	1250	3000	3000	3000	3000
	Trust insurances	450	450	450	450	450
	Legal and professional	1000	500	500	500	500
RECREATIONAL	ROSPA inspections	100	125	125	125	125
	Playground Repairs	2000	750	750	750	750
	Playground grass cutting	1000	1000	1000	1000	1000
	Tennis Courts	200	200	200	200	200
	Deri Woods repairs	2000	1500	1500	1500	1500
	Mount Field maintenance	750	750	750	750	750
	Mount Field grass cutting	5000	5000	5000	5000	5000
STREET SCENE	General Maintenance	1000	1000	1000	1000	1000
	St Marys grass cutting	1000	1000	1000	1000	1000
	Church Lights	900	300	300	300	300
	Church Clock	500	500	500	500	500
	Defib maintenance	500	500	500	500	500
	War Memorial	0	0	0	0	0
PUBLIC TOILETS	Cleaning contract	2500	2260	2260	2260	2260
	Cleaning materials	400	150	150	150	150
	General repairs	1000	1000	1000	1000	1000
	Services (elec/water)	1000	1000	1000	1000	1000
EVENTS	Grant Christmas Lights	1000	500	500	500	500
	Other events	500	1500	1500	1500	1500
BURIALS	Chapel of Rest Rates	775	775	775	775	775
	Chapel of Rest Heat/Light	550	1000	1000	1000	1000
	Chapel of Rest repairs	1000	500	500	500	500
	Ewr Ddwr graveyard	1000	1000	1000	1000	1000
OTHER	Section 137 (wreath)	30	50	50	50	50
	Web Site	500	250	250	250	250
	Publicity/marketing	800	1680	1680	1680	1680
	Other	2500	500	500	500	500
DONATIONS	Library support	1150	1800	1800	1800	1800
	General donations	1000	1000	1000	1000	1000
	TOTAL	45075	41050	41050	41050	41050
	BALANCE	22744	5219	10219	5219	13219
EXTRA ITEMS	Elections	0	2500	RESERVES	RESERVES	RESERVES
	British Legion/Carnival	2500	2500	2500	2500	2500
	Maintenance employee	0	2080	0	0	2080
	Deri Woods	5000	0	0	0	0
	Town Trail	9800	0	0	0	0
	School Crossing	4650	5800	5800	0	5800
	Total extra items	21950	12880	8300	2500	10380
	BALANCE	794	-7661	1919	2719	2839

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APPENDIX 2



R A Robinson MBE FRICS FSLCC
Town Clerk and Responsible Financial Officer
October 2021

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APPENDIX E

ORDERS FOR PAYMENT – 25th October 2021

Power	For	Subject	Amount	VAT	Total	Cheque
LGA 1972	Administration	Clerks salary (Oct)	£470.80	£0.00	£470.80	101592
LGA 1972	Rob Issac	Various minor works	£328.00	£0.00	£328.00	101586
LGA 1972	John Williams	Town Trail Painting part 1 Paid for by grant funding	£1,050.00	£0.00	£1,050.00	101587
LGA 1972	Harmer Constr	Town Trail Painting part 2 Paid for by grant funding	£1,500.00	£0.00	£1,500.00	101590
LGA 1972	HRMC	Tax and NI for employee	£353.60	£0.00	£353.60	101588
LGA 1972	PCC	Business Rates	£775.75	£0.00	£775.75	101589
LGA 1972	Christmas Lights Com	Christmas Lights	£1,000.00	£0.00	£1,000.00	101591
LGA 1972	Bridgen contracting	Tree works St Mary's. Works at Mount Field.	£1,100.00	£220.00	£1,320.00	101593
LGA 1972	Mid Wales Print	Signs for Deri Woods	£80.00	£16.00	£96.00	101597
LGA 1972	Mid Wales Print	Newsletter no 1 X 32 page	£240.00	£0.00	£240.00	101597
LGA 1972	R Houghton	Toilets cleaning	£180.00	£0.00	£180.00	DD
LGA 1972	Institute	Rent for office	£108.33	£0.00	£108.33	DD
LGA 1972	British Gas	Chapel of Rest electric	£107.94	£0.00	£107.94	DD
LGA 1972	British Gas	Toilets electric	£17.54	£0.00	£17.54	DD

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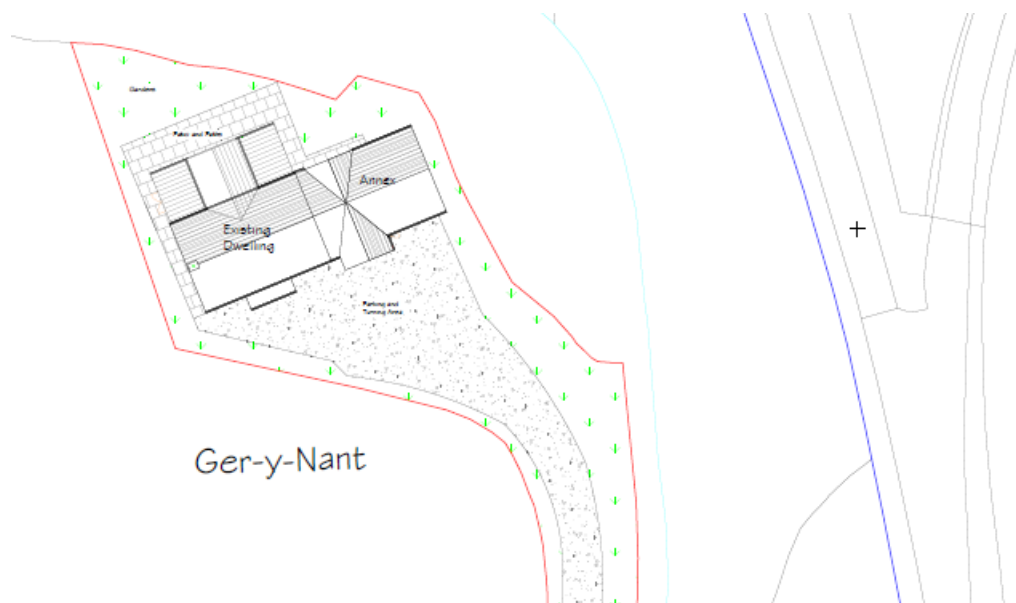
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APPENDIX F

21/1734/HH Ger Y Nant Dolanog Welshpool SY21 0HU
Erection of a two storey rear extension



LOCATION PLAN



SITE AND LOCATION PLANS

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EXISTING PLANS AND ELEVATIONS



PROPOSED PLANS AND ELEVATIONS

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Appendix G

Llanfair Clean Up Date – Saturday 13th November 2021

The Llanfair clean up morning has been arranged for Saturday 13th November from 9am to 12 noon meeting to register in by the Lychgate in the High Street.

The following schedule of works has been identified:

No	Location	Works	Lead by
1	War Memorial	Weeds either side of war memorial along street to be removed and tidied.	
2	Back of Black Lion	Paint railings and remove weeds from steps	Town Clerk
3	Banwy Ind Estate	To cut back undergrowth and tidy entrance to area around bridge	Cllr G Jones
4	Road sweeping	To cover as many pavements and areas as possible in timeframe	Cllr C Evans
5	High Street/Broad Street	Weeds removal	
6	Bridge Street	Sweeping of pavements	
7			

Others to be added before the day.

Residents will be asked to join us to help out for the morning.

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Llanfair Caereinion Town Council

Appendix H

TOWN CLERK REPORT NO 8 (updates on activities) **25th OCTOBER 2021**

1. Town Plan

The Town Plan consultation is now completed. A Full Report will be available for the November Full Council meeting. Following the adoption of the report the Town Plan can be adopted.

2. Budget for 2022-2023

A draft budget for the ensuing year has been prepared. However there are decisions to be made regarding what should be included in the budget.

A public meeting to discuss these issues will be held in November.

3. Banking

An approach to Lloyds Bank has been made, also to Barclays Bank. Both are very busy with new customers and cannot help us until they are more progressed.

With the Council elections in May 2022 it may be best to wait until then and move accounts at that stage including internet banking. At present, although other organisations have been informed of the introduction of charges the Council has not received anything as yet.

4. Annual Budget

The first draft of the budget for the 2022-2023 year is in preparation for consideration at the October 2021 meeting. There is to be a public meeting held in November before the finalising of the budget can be completed.

5. Independent Review Panel for Wales

A meeting between the IRPW and the North and Mid Wales Association has taken place and full consideration of the final proposals for 2021-2022 has taken place pointing out the effect on the finances of smaller councils.

6. VAT

The VAT claim for the year to 31st March 2021 has been received.

The reclaim for the year to 31st March 2022 will be made in April 2022 and shown as a debtor in the accounts.

7. School Crossing by Junior School

Details of the payments made for the school crossing at the Junior School have been passed to the County Councillor for discussion with the schools.

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Llanfair Caereinion Town Council

8. Trust meetings

A separate Trust meeting has been held to approve the annual report, annual accounts and the agreements for Mount Field.

9. Mount Field

The three litter bins at Deri Woods are being re-located at Mount Field (Rob Issac completing the work).

The fence posts at the opposite end to Mount Road are being replaced, Cllr Rob Astley is arranging for this.

The new grass compound is to be constructed on the top access road as agreed, awaiting construction, Cllr Rob Astley is arranging for this.

A meeting with the Club to agree responsibilities is being arranged as soon as we can get all parties together.

The grazing license has been prepared and the Town Clerk is meeting with the licensee to take signing of the agreement forward.

10. Deri Woods & Goat Field

The tree which fell into the river has been cut up and is now left to disappear naturally on advice from Bridgen Contracting.

The drainage pipes are to be re-jointed to see if that solves the damp problem on the lower path.

The extra benches have arrived and are on site at Deri Woods.

The stand and plaque for Cpt Ronald Astley has arrived for installation.

The quotes for the repainting of the walls to the pump house have been received and will be reported to Council. A formal proposal from the artist for the mural is still awaited.

11. Town Trail

The Town Trail is progressing with the following taken place since the last meeting:

- A) The stone for the statue has arrived at the Banwy Estate.
- B) The stand for the plaque has arrived to be located in Deri Woods.
- C) The town works of painting has been completed by two contractors.

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12. Minor works to service areas

The various minor works are progressing as Rob Issac has time.

13. Chapel of Rest

The Chapel of Rest external painting should be starting soon as the contractor has space in his programme.

The rating appeal has been submitted and the result awaited.

14. Erw Ddwr and Pollinator Garden

The Pollinator Garden provided by Keep Wales Tidy has been installed with the High School. The plants are settling in well.

A local family has offered to pay for a new metal gate to replace the rotting style. This work is now progressing.

15. Public Toilets

No issues to report.

16. Street Scene

A tidy up day has been planned for Saturday morning 13th November meeting at the Lychgate in the High Street.

17. Telephone box in Watergate Street

The defibrillator has been installed and signs put on the external shell of the telephone box.

The Town Clerk is now researching what finish we can put on the outside of the Box to ensure all know of its use.

The red and gold paint for any repainting has been received.

18. Library

The Memorandum of Agreement has been signed and completed.

19. St Marys Church Clock

The Town Clerk is to meet Rev Jane James to gain an update and way forward for the clock repair or replacement.

20. St Marys lighting

Instructions have been given to the lighting contractor and an installation date is week beginning 25th October.

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Llanfair Caereinion Town Council

21. St Marys Lighting up times

The church lighting up times have been adjusted as the nights draw in.

22. Lamp standard in graveyard

As with many suppliers at this time it is difficult to gain the goods you want when you want them. The electrician is aware of its need to be replaced and work should be completed at the same time as the church lights.

23. St Marys trees

Works to the trees have been completed along the High Street boundary.

24. Playground

The playground consultation is to take place hopefully before Christmas so that the Council can decide upon a policy which can be implemented using the grant aid money with a top up.

25. Planning and Development

A letter seeking listing of the Mizzen Hut at Heniarth has been sent and Cllr Gareth Jones has also spoken to Deborah Lewis the Heritage Officer who has referred the matter to CADW.

CADW has been in contact and the appropriate form completed. CADW is now assessing the building and will confirm their decision in the month to six weeks.

26. Community Awards

The Town Clerk has received nominations for Community Awards for 2021. These will be considered by the Council at its October meeting.

27. Events – 70 years of the Queen's reign

A meeting of all interested parties is to take place over the next month to gain views on an event or events in Llanfair.

28. Newsletter

The first newsletter (Chronicle) has been published and distributed. There is also a copy online on the Council web site under Community.

29. Youth Council

The Youth Council is in place. Its first full meeting has been held and they are preparing a youth plan for Llanfair for the Council to consider.

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Llanfair Caereinion Town Council

30. Remembrance

A service in St Mary's is taking place this year and the Town Clerk is liaising with Rev Col Glyn and Sam Webster on this and the war memorial wreath laying.

18th October 2021

Town Clerk